



**Gokhale Education Society's,  
Arts, Commerce and Science College, Jawhar  
A/P: Jawhar, Tal. Jawhar Dist. Palghar-401603  
Phone: 02520 222470, Fax: 02520 222344,  
e-mail:principalaccjwr@rediffmail.com  
Web: www.jawharcollege.in**

**Annual Quality Assurance Report (AQAR)  
of Internal Quality Assurance Cell (IQAC)  
of the Institutions for the year 2014-15**

*Submitted to*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore-560 072, India



Gokhale Education Society's

**ARTS, COMMERCE AND SCIENCE COLLEGE**

**JAWHAR (Dist. Palghar) - 401 603.**

(Affiliated to University of Mumbai)

NAAC Accredited 'B' Grade  
ISO 9001 : 2008 Certified

☎ : (02520) : 222470 / 222344 • Fax. No. : (02520) 222344

E-mail : principalaccjwr@rediffmail.com,  
accollegejawhar@gmail.com

Website : www.jawharcollege.in

**Dr. Shrinivas V. Joshi**

Principal

M.Com., M.Phil., Ph.D., LL.M., D.T.L., D.C.L.  
G.D.C. & A., M.Com. (Comm.) D.L.L. & L.W.

**Ref. No.628/2016-17**

**Date- 14/02/2017**

To,  
**The Director,**  
National Assessment and Accreditation Council,  
Nagarbhavi,  
Bangalore 560 072

**Subject:-** Online submission of *Annual Quality Assurance Report* for the year 2014-15

**NAAC Track ID :** MSS 08831

Dear Sir,

We are submitting herewith online *Annual Quality Assurance Report* for the year 2014-15 of our college and also sending hard copy for the same.

Kindly acknowledge it.

Thank you,

Yours Faithfully,



  
**PRINCIPAL**  
Gokhale Education Society's  
Arts, Commerce & Science College  
JAWHAR (Dist Palghar)-401 603

**Dr. Shrinivas V. Joshi**  
Principal

## **CONTENTS**

<b>Sr. No.</b>	<b>Contents</b>	<b>Page No.</b>
<b><u>PART- A</u></b>		
<b>1</b>	Details of the Institution	04
<b>2</b>	IQAC Composition and Activities	09
<b><u>PART- B</u></b>		
<b>3</b>	Criterion – I: Curricular Aspects	11
<b>4</b>	Criterion – II: Teaching, Learning and Evaluation	13
<b>5</b>	Criterion – III: Research, Consultancy and Extension	17
<b>6</b>	Criterion – IV: Infrastructure and Learning Resources	22
<b>7</b>	Criterion – V: Student Support and Progression	26
<b>8</b>	Criterion – VI: Governance, Leadership & Management	30
<b>9</b>	Criterion – VII: Innovations and Best Practices	38
<b><u>Annexure</u></b>		
<b>i.</b>	Calendar of events (2014-15)	43
<b>ii.</b>	Best practices 1	50
<b>ii.</b>	Best practices 2	52

# Part-A

## Institution Details

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part-A

AQAR for the year

2014-2015

### 1. Details of the Institution

1.1 Name of the Institution

Gokhale Education Society's,  
Arts, Commerce and Science College, Jawhar

1.2 Address Line 1

At post- Jawhar

Address Line 2

Tal. Jawhar

City/Town

Dist. Palghar

State

Maharashtra

Pin Code

401603

Institution E-mail address

principalaccjwr@rediffmail.com

Contact Nos.

02520-222470, 02520-222344

Name of the Head of the Institution:

Dr. Shrinivas V. Joshi

Tel. No. with STD Code:

02520-222470

Mobile:

+91 9970395030

Name of the IQAC Co-ordinator:

Dr. B. L. Jadhav

Mobile No: +91 9423353347

IQAC E-mail address: principalaccjwr@rediffmail.com

1.3 NAAC Track ID MSS 08831

1.4 NAAC Executive Committee No. and Date: EC/53/RAR/61 Dated 03/09/2009

1.5 Website address: www.jawharcollege.in

Web-link of the AQAR: [www.jawharcollege.in/Informationcentre](http://www.jawharcollege.in/Informationcentre)  
AQAR2014-15

#### 1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	W 66.75	January 08, 2004	January 07, 2009
2	2 <sup>nd</sup> Cycle	B	2.12	September 04, 2010	September 03, 2015
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: 10/10/2004

1.8 AQAR for the year 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i) AQAR 2010-11 submitted to NAAC on 02/12/2011 by hard copy
- ii) AQAR 2011-12 submitted to NAAC online on 26/10/2012 online
- iii) AQAR 2012-13 submitted to NAAC online on 16/12/2013 online
- iv) AQAR 2013-14 submitted to NAAC online on 01/10/2014 online & by hard copy

### 1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

### 1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		

Others (Specify) Sub. Center for Yashwantrao Chavhan Maharashtra Open University, Nashik

### 1.12 Name of the Affiliating University (for the Colleges)

**University of Mumbai**

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/> NO		
University with Potential for Excellence	<input type="checkbox"/> NIL	UGC-CPE	<input type="checkbox"/> NIL
DST Star Scheme	<input type="checkbox"/> NIL	UGC-CE	<input type="checkbox"/> NIL

UGC-Special Assistance Programme	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
UGC-Innovative PG programmes	<input type="text" value="NIL"/>	Any other	<input type="text" value="NIL"/>
UGC-COP Programmes	<input type="text" value="NIL"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="11"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="14"/> Faculty <input type="text" value="14"/>
Non-Teaching Staff <input type="text" value="05"/> Students	Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs. 3, 00,000/- (For 5 Years)"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos. <input type="text" value="--"/>	International <input type="text" value="--"/> National <input type="text" value="--"/> State <input type="text" value="--"/> Institution Level <input type="text" value="06"/>
(ii) Themes	

• Folk dance and Katthak dance	• NSS orientation programme
• Training programme for DLLE students	• Workshop on Wadi projects under RD Dept.
• Competitive Examination	• How to write answers

#### 2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none"> <li>• IQAC prepared time table for academic year 2014-15.</li> <li>• IQAC formed various committees for smooth functioning of college.</li> <li>• IQAC prepared academic calendar for year 2014-15.</li> <li>• IQAC supports Certificate course in the subject of Rural development &amp; English which is run by college for students for betterment of self-employment &amp; improvement of Language skills.</li> <li>• IQAC suggest college administration to conduct various competitions, at annual cultural programme.</li> <li>• IQAC proposed the need of infrastructural enhancement in the campus for the Science stream, as it is introduced from 2013-14.</li> <li>• Conducted meetings of IQAC regularly.</li> <li>• IQAC supports for conducting ISO 9001-2008 audit of the college for improvement in quality of education &amp; better administration.</li> <li>• IQAC encourage to teachers for participation in seminars, workshops, conferences.</li> <li>• IQAC support teachers for research work.</li> <li>• IQAC help to administrative staff for providing statistical data to HRD/State Govt. UGC, Joint director of Higher education and University on time to time.</li> </ul>
--

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Academic calendar for year 2014-15 prepared by IQAC</li> </ul>	<ul style="list-style-type: none"> <li>• Academic calendar was prepared by IQAC as result of which various functions, seminars &amp; guest lectures were conducted in academic year 2014-15 with proper planning.</li> </ul>
<ul style="list-style-type: none"> <li>• Overall time table for lectures &amp; practicals was designed by IQAC to put forward.</li> </ul>	<ul style="list-style-type: none"> <li>• Overall time table for all faculties was designed by IQAC. It leads to smooth functioning of academics. Lectures &amp; practicals were conducted according to the schedule without any clash. It helped in maintaining academic discipline in the college.</li> </ul>

<ul style="list-style-type: none"> <li>• Conducting of Examination.</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations conducted as per schedule prescribed by University &amp; results declared in time.</li> </ul>
<ul style="list-style-type: none"> <li>• IQAC meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Helps for successfully conducting college activities.</li> </ul>
<ul style="list-style-type: none"> <li>• Organisation of Guest lectures.</li> </ul>	<ul style="list-style-type: none"> <li>• Benefited to students for increase their knowledge in various subjects.</li> </ul>
<ul style="list-style-type: none"> <li>• Organisation of extracurricular activities under NSS, Culture, Sports.</li> </ul>	<ul style="list-style-type: none"> <li>• Creating social awareness among students, Increase in personality development, physical fitness of the students.</li> </ul>
<ul style="list-style-type: none"> <li>• Work by Administrative committees.</li> </ul>	<ul style="list-style-type: none"> <li>• Smooth functioning of college administration.</li> </ul>

\* Academic Calendar of the year 2014-15 is enclosed in **Annexure- I**

2.16 Whether the AQAR was placed in statutory body      Yes       No   
Management       Syndicate       any other body  LMC

Provide the details of the action taken

<ul style="list-style-type: none"> <li>• Local management committee suggested in their meeting to encourage faculty to participate in seminars, conferences &amp; also organize seminars, conference.</li> <li>• Management suggested to improve social approach.</li> <li>• Managements also insisted to have maximum special subjects for the last year of graduation level for Science faculty.</li> <li>• Management suggested to implement more professional course &amp; teaching to generate rural employment.</li> <li>• Management suggested to organize training programmes or capacity building session for nonteaching &amp; administrative staff.</li> <li>• Competitive examination guidance taken for the students as per the suggestion by the management.</li> </ul>
---

# **Part-B**

## **CRITERION - I**

# **Curricular Aspects**

## Part-B

### **1. Curricular Aspects**

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	01	-	-	-
Diploma	-	-	-	-
Certificate	01	-	-	-
Others	-	-	-	-
<b>Total</b>	<b>05</b>	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : NIL

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders\* Alumni Parents Employers Students  
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes- 75:25 Semester system.  
Syllabus is revised by University of Mumbai. During the year syllabus is revised for Third year B.A., B.Com and B.Sc. as per semester pattern by respective boards of studies of Mumbai University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Existing departments under Arts, Commerce & Science faculties are continued for the year 2014-15

## **CRITERION - II**

# **Teaching, Learning & Evaluation**

## CRITERION - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of

Permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
12	07	05	-	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions

Recruited (R) and

Vacant (V) during the

year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	06	05	00	00	00	00	00	21	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest-NIL

Visiting-NIL

Temporary-05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	09	13	23
Presented papers	07	05	03
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Used of ICT in Teaching and learning.
- Viewing & discussion of documentaries & movies.
- Continuous evaluation of students.
- Institution conducts remedial classes and diagnostic tests for slow learners based on that it adopts teaching strategies to improve the level of learning.
- Arrange study tours, field visits, exposure visits.
- Conducts various interactive sessions every week where it holds discussion on current scenario in order to update the knowledge of the students.
- Encourage students to take active part in-house seminars, workshops and paper presentation and same will be displayed on the departmental notice board to motivate other students.

- Use of internet for online study.
- Exhibition of new books for students.
- Technology advanced classrooms and well equipped labs with modern equipments/devices.

2.7 Total No. of actual teaching days

During this academic year

197

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy, Bar coding used in University Examination, Double Valuation (Moderation.)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

02

02

0

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction % (<70%)	I % (60-69.99%)	II % (50-59.99)	III % (45-49.99%)	Pass* % (40-44.99%)
<b>Semester I Oct 2014</b>						
B.A.	351	00	0.85	15.95	17.94	47.29
B.Com.	65	00	4.61	15.38	26.15	32.30
B.Sc.	120	2.5	9.16	30.00	10.83	17.50
<b>Semester II March 2015</b>						
B.A.	351	00	0.28	9.11	22.22	35.61
B.Com.	62	00	3.22	29.03		40.32
B.Sc.	120	4.60	15.00	25.83	10.00	16.66
<b>Semester III Oct 2014</b>						
B.A.	256	00	1.56	35.15	28.51	33.20
B.Com.	46	00	2.17	41.30	19.56	36.95
B.Sc.	91	7.69	28.57	46.15	10.98	16.48
<b>Semester IV March 2015</b>						
B.A.	256	00	0.78	35.54	33.98	24.21
B.Com.	46	00	27.8	39.13	8.69	17.38

<b>Semester V Oct 2014</b>						
B.A.	222	00	11.71	45.49	9.45	2.25
B.Com.	28	00	3.57	32.14	3.57	3.57
<b>Semester VI March 2015</b>						
B.A.	213	0.93	21.59	49.76	3.75	00
B.Com.	28	00	7.14	32.14	3.57	35.71

\* including ATKT results

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC arranges workshop for staff and students for quality teaching and learning, used of Library facility, used of modern ICT in teaching and learning, Watch and discussion in staff meeting Feedback from students at the end of every semester, parent's feedback, Feedback analysis, discussion in staff meetings.

#### 2.13 Initiatives undertaken towards faculty development 09

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the University	04
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	00
Others	00

#### 2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	-	-	-
Technical Staff	05	00	04	-

**CRITERION – III**

**Research,  
Consultancy and  
Extension**

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC focuses on research capacity building among faculty & students.
- Research Committee is constituted to promote teaching staff for Major and minor research projects.
- Encourage staff for writing research papers and presentation.
- Institution always motivate the faculty members to participate in various State, National, International conferences to present & publish papers in research journals.
- Faculty members as well as students are motivated to undertake various projects at college level.
- Arrange lectures under staff academy on research topics.
- IQAC promotes for arranging industry visits for students & make them familiar with present research updates in the subject.
- Purchase books on research methodology paper writing, and other related subjects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	-	-	-
Outlay in Rs. Lakhs	1,55,000/-	-	-	-

#### 3.4 Details on Research publications

	International	National	Others
Peer Review Journals	01	-	-
Non-Peer Review Journals	08	-	02
e-Journals	06	-	-
Conference proceedings	06	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00		00	00
Minor Projects	2011-14	UGC	155000	110000
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects (other than compulsory by the University)	00	00	00	00
Any other(Specify)	-	-	-	-
Total			155000	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the Institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution   
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 International level  National level

3.22 No. of students participated in NCC events:

University level  State level   
 International level  National level

3.23 No. of Awards won in NSS:

University level  State level

International level  National level

3.24 No. of Awards won in NCC:

University level  State level

International level  National level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

Efforts are made from Institutional level to arrange activity which will encourage students to Promote the thought of social responsibilities among the students.

Following activity conducted by the college-

- Blood Donation workshop
- Workshop on 'How to be a smart investor'.
- Road safety rally.
- Voters awareness rally.
- Water Literacy.
- Health and hygiene Rally.
- District level camp under NSS.
- Our NSS unit along with Primary Health Center Jawhar had organized awareness rally on 1<sup>st</sup> Dec. 2014 i.e. on World AIDS Day.
- Efforts are made to promote conservation of environment & need for protecting it by holding interactive sessions with villagers of nearby area.
- Competition on save girl child (Posters, essay, elocution).
- Efforts are made to promote "Importance of Science Education" for Nation building through arranging lectures.
- Rally on 'Save Girl Child'.
- Our NSS units were involved in cleanliness drive.

## **CRITERION – IV**

# **Infrastructure and Learning Resources**

## Criterion - IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4 Hectors and 15R	0	Management	4 Hectors and 15R
Class rooms	09	00	Management	00
Laboratories	00	07	Management	07
Seminar Halls	01		Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	48	33	UGC	81
Value of the equipment purchased during the year (Rs. in Lakhs)	2696233	715557	UGC	3411790
Others- Furniture	87	-	Management and UGC	87
Value of furniture purchased	220759	-	UGC	220759
Furniture and Equipment	136	-	College	136
Value of Furniture and Equipment ( In Last five years	299845	240910	College	540755

#### 4.2 Computerization of administration and library

- Computerization of Administrative work regarding Admission, Scholarship, examination and other student related work.
- Computerization of Account work by using of Tally software.
- Examination section is fully computerized. Computer auto generated Hall tickets, Marksheets.
- Biometric attendance.
- Lan sharing of office, Library and department computers.
- Use of Library Manager software for Registration and issuing of books.
- Computerization of library software that helps to manage the information of Books, Articles, Journals & Circulation in a most economical & effective manner.
- Search Facility through Title, Author, Cost, Size, Type, and Volume of the book.

#### 4.3 Library services:

	Existing (2013-14)		Newly added (In 2014-15)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7954	1049575.00	783	138393	8737	1187968
Reference Books	12274	2023449.00	431	111297	12705	2134746
e-Books	-	-				
Journals	-	6412.00	32	12000	32	18412
e-Journals	-	-				
Digital Database	-	-				
CD & Video	39	3900.00				
Others (specify) News papers Yearly Expenses	09	13011.00	09 (Continued)	13700	09	13700.00

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	32	10	32	02	01	05	10	01
Added	03	00	03	00	02	00	00	03
Total	35	10	35	02	03	05	10	04

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer facility to each department.
- Internet access to all departments.
- Training to staff for use of ICT.
- Internet access to all students & staff through UGC Network Resource Centre.
- Training to office staff for use of computers in administration work with new software.
- Entire computerisation of examination department.
- Computerization of Account work by using of Tally software.
- Online accession & downloading of University question papers.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1,70,360
ii) Campus Infrastructure and facilities	1,24,922
iii) Equipments	2,40,910
iv) Others	5,83,985
<b>Total :</b>	<b>11,20,177</b>

**CRITERION – V**

**Student Support  
and Progression**

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Printed prospectus at the time of admission and student counselling at the time of admission.
- To increase the role of students & encourage students, notices displayed on notice boards.
- Institution has formed different cells & committees for supporting students with their successful college transactions.
- Students are members of some college committees like NSS, Cultural, Sports, DLLE, etc.
- Workshop, training programmes, orientation programme, group discussion, presentation are organised for students.
- Counselling to students for competitive examination, placements, subject difficulties.

### 5.2 Efforts made by the institution for tracking the progression

- Feedback from students at the end of academic year.
- Engage extra lectures for improvement in results.
- Periodical test are conducted regularly.
- Interaction with students for difficulties.
- Record maintained by college for placement of students, award/certificate received to students.
- Respective department connect the passed out students through (via) social media & always be in touch with them.
- Parents meetings.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1165	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	
No	%
784	67.29

Women	
No	%
381	32.70

Last Year (2013-14)						2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
15	12	903	32	00	962	39	13	1083	30	-	1165

Demand ratio (2014-15) 1:1.25

Dropout % 6.58

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Workshop organised for students on MPSC/UPSC/STAFF selection and other competitive exam. Experts are invited from various fields. Fill up exam forms in the college at free of cost under the guidance of teaching faculty and experts. Physical facilities, Library resources are made available for the students

No. of students beneficiaries

450

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- Student counseling cell extends counseling assistance to students with psychological, academic & social concerns student counseling cell has been formed in the college.
- Workshop, seminars, guest lecturers organised for career guidance.
- Personal counselling to students for pointing out their potentials.
- Display advertisements of competitive exam. Recruitments on notice board.
- Deep knowledge given to students on specific subjects of competitive exams.
- Competitive exam practiced at college by written test.

No. of students benefitted

Approximately 450

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	20 (Approximately)

## 5.8 Details of gender sensitization programmes

- Celebration of international women's day.
- Rally on save girl child awareness programme.
- Women's health check-up camps are organized.
- Essay competition, on save girl child.
- Workshop on women's health related issues with cooperation of cottage hospital Jawhar.
- Street play on save girl child.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students (2014-15)	Amount
Financial support from institution	-	-
Financial support from government	1000	7611345
Financial support from other sources (Mumbai University HPCL)	902	1159800
Number of students who received International/ National recognitions	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## **CRITERION – VI**

# **Governance, Leadership and Management**

## **CRITERION – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

To bring about quality change in the life of the tribals and the downtrodden through value based and skill-oriented education.

#### **Mission**

To transform the life of underprivileged, the rural and adivasi students through quality higher education and mould them in to responsible citizens.

6.2 Does the Institution has a management Information System

- To manage administrative work efficiently, computerised programme, hardware and software are used.
- Display college events and important information through college website.
- Important correspondence with University, UGC, HRD, State Government. Higher education and other departments are made through E-mail facility.
- Submission of online Examination forms for university Examination
- Submission of online scholarship, pre-admission and registration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Since our college is affiliated to University of Mumbai. Instructions of University are followed for Curriculum Development.
- Two faculty members of our college are participated in restructuring of syllabus of Mumbai University.
- Syllabus for COC programme is prepared by our faculty members and same is approved by University of Mumbai.

### 6.3.2 Teaching and Learning

- Use of ICT.
- Language lab.
- UGC Network resource centre.
- Teachers are encouraged to attend various seminars & workshops related to teaching skills.
- Advanced techniques like power point presentation, Audio-Visuals, movie shows & Language lab have been used.
- Library resources.
- Deputation to students for participation in seminar, workshop, training programme organised by University and other Institute.

### 6.3.3 Examination and Evaluation

- The Evaluation processes consist of continuous Assessment & Semester examinations. The college has adopted credit based grading system. Revised pattern of 75 (external) & 25 (internal) as per University of Mumbai guidelines.
- Internal assessment is done by class test, assignments & projects. Students are given assignments, projects, field visits etc. semester end test is conducted at the end of each semester.
- Papers are set as per University norms & pattern prescribed by University of Mumbai.

### 6.3.4 Research and Development

- Research in the college has been given a strong thrust since last few years.
- Allocation of UGC funds as per guidelines & sanction by UGC
- Provide infrastructure for Minor and Major research Projects, Ph. D. and M. Phil research.
- Institutional support for students for research field work.
- Encourage research cultural amongst students through survey, questionnaire, discussion, Interviews.
- Many young faculty members are registered for PhD & have presented papers in various national & international conferences & also published papers/articles in well known journals.
- Faculties are encouraged to attend National & International Conferences & Seminars.
- Research funds support by other NGO's and Institutes for students.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Library**

- Institution has well organized library with good backup of internet. Networking facilities, access of information on various types such as online databases, e-journals, e-books.
- Library has Library Manager software for database.
- Provide Text books, Ref. Books, Magazines, journals to students.
- Book bank facility, Inter loan facility available to staff and students.
- Separate reading room for boy's and Girl's.

#### **ICT**

- The ICT facilities are available for learning as well as for administrative work.
- Open access to staff & students to internet.
- Free internet service for students through UGC Net work resource centre.
- Reprography facility in the Library.
- Teachers use ICT effectively in their teaching.
- Online access to study material, CD's videos e-journals.
- Language Library

#### **Physical infrastructure**

- Biometrics system.
- Display for Notice Boards.
- The institution has good playground & special Gymkhana building for indoor games.
- Clean water with water purifier.
- College has Xerox centre.
- CCTV surveillance at several locations in campus.
- Ventilated classrooms.

<b>Instrumentation</b>	
• Refrigerator	• Colorimeter
• Microscope	• pH meter
• Steam generator water bath	• Conductometer
• Dual trace oscilloscope with digital output	• Potentiometer
• Hot air oven	• Electronic weighing balance
• Electrophoresis-01	• Power supply-02

<ul style="list-style-type: none"> <li>• <b>Oven</b></li> </ul>	<ul style="list-style-type: none"> <li>• Double beam Spectrophotometer</li> </ul>
<ul style="list-style-type: none"> <li>• Electronic kits-02</li> </ul>	<ul style="list-style-type: none"> <li>• Soil Testing Kit-01</li> </ul>

### 6.3.6 Human Resource Management

<ul style="list-style-type: none"> <li>• Provision of Grievance Redressal Cell, SC / ST Cell, Student Counseling Centre, Suggestion Box, Placement Assistance Cell, Discipline Committee, Anti Ragging Cell, Women Cell, Health Centre, Information Centre.</li> <li>• Recruitment of Teaching and Non teaching staff as per sanction by University and State government.</li> <li>• Encourage to staff for attending workshops, seminar, conferences at National, International and state level.</li> <li>• Organizing Training programmes under staff academy.</li> <li>• Fill up self appraisal forms from faculty at the end of every year.</li> <li>• Formation of various academic committees on the basis of human resource management.</li> <li>• Encourage staff for Minor and Major research projects.</li> </ul>
---

### 6.3.7 Faculty and Staff recruitment

<ul style="list-style-type: none"> <li>• Due sanction prior for staff recruitment from University and State Govt, Reservation cell, as per regulations.</li> <li>• Published advertisement at National dailies.</li> <li>• Recruit staff through expert committees framed as per Maharashtra University act 1994.</li> <li>• University and Govt. Approvals for staff and Salary.</li> <li>• Payment to staff as per UGC norms and state Government Rules.</li> </ul>
---

### 6.3.8 Industry Interaction / Collaboration

<ul style="list-style-type: none"> <li>• Inviting professional experts fro, professional institutions as CA, ICWA.</li> <li>• Inviting experts from industries.</li> <li>• Collaboration with NGO's Hospitals, Educational Institutes.</li> <li>• Industry visits, field work.</li> <li>• Collaboration with Agro and Rural tourism industries in Jawhar Taluka.</li> </ul>
---

### 6.3.9 Admission of Students

<ul style="list-style-type: none"> <li>● Advertisement through handouts, physical visits to nearby education institutes.</li> <li>● Printed admission prospectus with admission forms, I card forms with detail profile of the college before starting of new academic year.</li> <li>● Formation of Admission Committee, help desk.</li> <li>● Counselling to students for selection of subjects.</li> <li>● Display of admission circulars received from University, Govt. Regarding reservation rules and policies.</li> <li>● Followed admission process as per University schedule strictly.</li> <li>● Prepared a merit list on the basis of merit.</li> <li>● Transparency in admission process through display of merit list.</li> <li>● Admission given free of cost to all reserve category students.</li> </ul>
--

### 6.4 Welfare Schemes for

Teaching	<ul style="list-style-type: none"> <li>● Provident fund scheme.</li> <li>● GIS, DCPS, Residential facility to needy staff.</li> <li>● Health centre, Gymnasium, Recreation facilities.</li> <li>● Loan facilities through Nationalised Banks, as per Govt. Rules.</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>● Provident fund scheme.</li> <li>● GIS, DCPS, Residential facility to needy staff.</li> <li>● Health centre, Gymnasium, Recreation facilities,</li> <li>● Loan facilities through Nationalised Banks, as per Govt. Rules.</li> </ul>
Students	<ul style="list-style-type: none"> <li>● SC/ST/OBC Welfare Cell, students counseling and grievance redressal cell.</li> <li>● Group insurance. Health centre, Recreational and sports facilities.</li> <li>● Transport facility through State Transport by providing documents for concession.</li> <li>● Scholarship to All reserve category candidates by Central, State Government University, HPCL.</li> <li>● Book bank facility to needy students.</li> <li>● Participation in Extracurricular activities.</li> <li>● Banking facilities through Nationalized Banks.</li> <li>● Support for Distance Education and YCMOU.</li> <li>● Remedial classes for weaker students.</li> <li>● Free internet facility, reading room, placement cell</li> <li>● Guidance for competitive Examinations</li> <li>● Availability of study material in the library for competitive examination.</li> </ul>

	<ul style="list-style-type: none"> <li>• Language lab for English subjects students.</li> <li>• Suggestion and complaint box in college premises.</li> </ul>
--	--

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done                      Yes  Nil

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	NAAC, ISO	✓	Internal Auditor
Administrative	✓	Joint Director, Higher Education, AG	✓	Management Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes  No

For PG Programmes    Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Online submission of Exam forms for University Examination.</li> <li>• Online question paper delivery.</li> <li>• CCTV camera in Examination Section.</li> <li>• Workshop of Principal, Coordinator, Nodal officer for smooth conducting of Examination.</li> <li>• Transparent assessment, fair assessment, Moderation, Revaluation is followed</li> <li>• Squad visit during examination period.</li> <li>• Central assessment programme in college premises.</li> <li>• Computerised exam work and results.</li> <li>• Preparation of Examination work schedule at the beginning of the academic year.</li> </ul> |
|---|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

<p>University conducted workshops for Management, Principals Teachers on highlighting the significance of autonomy in affiliated colleges and motivating the affiliated colleges to go for autonomy.</p>
--

#### 6.11 Activities and support from the Alumni Association

- Feedback from alumni Association.
- Donation for award of prizes to Merit students.
- Suggestion for improvement of college.
- Donation by way of books and sport material.
- Organisation of career and counselling programme to new students.

#### 6.12 Activities and support from the Parent- Teacher Association

- Feedback from parents for college development
- Organisation of Parent Teacher meeting
- Invite parents for important function organised in the college
- Communication of student's progress through letters, mobile communication, mail Etc.

#### 6.13 Development programmes for support staff

- Organising workshop, training programmes, orientation for support staff by the Management.
- Interlink of teaching and nonteaching staff for better administrative work.
- Organising health and life insurance workshops.
- Cooperation by teaching staff regularly for improve in communication, letter writing and use of ICT in administrative work.
- Cooperation by teaching staff regularly for completion of account works on time.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation.
- Gardening.
- Maintaining cleanliness in campus.
- Notices in campus against spiting ,smoking, avoid use of plastic material.
- Compost fertilisers for college waste.
- Pollution free zone declaration.
- Implementation of NSS eco friendly projects in the college campus.

## **CRITERION – VII**

# **Innovations and Best Practices**

## **CRITERION – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on The functioning of the institution. Give details.

The following are the innovations introduced during the year which have created a Positive impact on the functioning of the institution.

- 1. Rural Development-** Arranged advanced certificate course in Rural development - Horticulture to improve awareness and skill for agricultural marketing. Arranged soil testing analysis of nearby farmers for test of aquiline %, minerals. Guidance done for proper use of fertilizers to the farmers.
- 2. English-** Started Optional English subject for tribal students at S.Y.B.A. level to improve English knowledge and job opportunities. Arranged Basic Certificate Course in English Speaking for tribal students.
- 3. NSS-** Organised 07 days “Special Winter Camp” at Kogda village, during which lectures are delivered by eminent personality on the subjects such as Panchayat raj, Positive approach & Youth, Sex Education, Sustainable agriculture & rural development, carrier guidance, Humane capabilities etc. Rally in Jawhar city on save girl child & Save water campaign organised. Workshop on How to be a smart investor for better investment in the market.
- 4. Economic-** Organised a study tour to visit sugar factories to study sugar making process & also visited food processing industry. The study tour helped students for generation of self-employment.
- 5. Commerce:** Organized guest lecture by eminent personality on various subject like company final account, women empowerment, foreign currency etc.
- 6. Extra-curricular Activity:**
  - Workshop was held on “folk dance & Katthak Dance” which helped students to improve dance performance & personal enrichment.
  - University of Mumbai has also given special attention for improving general knowledge & to change the approach of students for appearing competitive examination by showing success stories of recently joined IAS/IPS officers in civil service department through mobile education van of University.
  - The mobile van present in the campus 07 days in which various activities are shown to the student, which has improved the soft skills among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- In order to strengthen the research activity, core research committee has been formed in the college. Teachers are motivated to attend workshops and conferences at national and international levels.
- IQAC has suggested sending proposals to university for continuation of third year of science (T.Y.B.Sc.) faculty by starting the departments having special subjects of Chemistry, Botany, Zoology, Physics, Mathematics.
- Organised rally for awareness on water literacy, save girl child, voters awareness, road safety.
- Organised cleanliness drive.
- Organized various competitions like easy, posters, slogans, rangoli, mehendi, debate etc during annual cultural programmes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Remedial Coaching
- Practices for Social Reforms in Tribal & Rural area

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

**Activities initiated in the campus for environmental awareness /protections are as follows**

- Organising water literacy programmes
- Organised rallies on environmental issues
- Organising disaster management programmes.
- Organising sensitising programmes
- Organised Various competitions on environmental protection issues
- Maintaining cleanliness in the campus
- Two subjects are studied as part of syllabus to create awareness
- Energy Conservation
- Water harvesting
- Plantation
- Hazardous waste management

**Energy Conservation**

- Conservation of energy is taken care of electricity through minimal usage by switching off lights when not in use.
- College has taken sufficient measures to install CFLs in prime spots to minimize the consumption of power.
- All the class rooms are well ventilated that minimize the usage of energy.
- Signboards & slogans are put to educate the students.

**Water harvesting**

- Rain water collected is utilized for the plants & for cleaning purpose.
- **World water day** celebration is organized to create awareness on meticulous usage of water by department of NSS.

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- Highly qualified, motivated and devoted staff helped for efficient teaching & conduct day to day activity smoothly.
- Use of ICT in teaching-learning by faculty.
- Strong commitment to community, service, social justice and empowerment of women.
- A strong focus on high quality, student centered teaching process.
- Providing quality education to rural and tribal students at affordable cost.
- Large campus area for development of infrastructure.
- Well occupied library with internet facility.

**Weaknesses:**

- Students enrolled are from rural background and most of them are residing at very remote places.
- No academic flexibility.
- Limitation of resources.
- Lack of communication transport facilities.
- As the students are from tribal community who have inferiority complex and problem of communication in English language.

**Opportunities:**

- To emerge as an one of the pioneer educational organization in Jawhar taluka.
- Increase in the number of Add on & bridge Courses.
- Increase in no. of divisions under B.A. and B. Sc. to accommodate increasing number of students.
- Addition of PG programmes.
- Increased focus on Inter Multi disciplinary approach for better learning.
- Services of Alumni to be better utilized.
- Obtained special tribal grants under 2(f) 12(b) for for various schemes

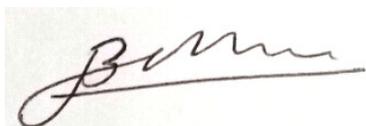
**Threats:**

- Inadquate resources to adopt ICT technology to its full sense.
- Industrial linkages need to be harnessed.
- Lack of necessary government support for all programmes.
- Government freeze on appointments in Aided programmes.

**8. Plans of institution for next year**

- To start PG programmes under Arts Faculty in the subject of Marathi and Rural Development.
- To start third year B.Sc. division.
- To start English subject at third year as a special subjects.
- To organised National level seminar under UGC scheme.
- To prepare RAR for third cycle (Re accreditation) of NAAC.

*Name Dr. B. L. Jadhav*



*Signature of the Coordinator, IQAC*

*Name Dr. S. V. Joshi*



  
**PRINCIPAL**  
Gokhale Education Society's  
Arts, Commerce & Science College  
JAWHAR (Dist Palghar)-401 603

*Signature of the Chairperson, IQAC  
Principal*

# ANNEXURE

## Annexure-I

**Gokhale Education Society's  
Arts Commerce & Science College, Jawhar, Dist. Palghar-401603**

**Academic Calendar: 2014-2015**

### *May -2014*

<b>Day &amp; Date</b>	<b>Particulars</b>
May	Printing of College Prospectus. Admission process for S.Y./T.Y. classes.

### *June -2014*

<b>Day &amp; Date</b>	<b>Particulars</b>
Second Week	College Re-open (09/06/2014). Academic year staff & Dept. meeting. Framing of Time Table, Preparation of Academic calendar. Opening meeting of each Dept. Celebration of World Environment day.
Third Week	Teaching planning & distribution of courses among faculty. Address to TYBA/B.Com. Students by Principal. Admission process for FY classes of Arts, Commerce & Science. NSS, ECA, DLLE & Sports department meeting. Framing of examination department activity.
Fourth Week	Welcome programme arrangement for FYBA/B.Com/B.Sc. Shahu Maharaj Jayanti celebration. Discussion on revised syllabus & examination pattern.

### *July 2014*

<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Address of Principal to FYBA/B Com./B.Sc. Students. Essay competition arrangement by economics dept. Enrollement for Advance Certificate Course under R.D. Registration of students under NSS Unit.
Second Week	Celebration of International World population Day. Proposals submission of faculty for Orientation/Refresher programme. Opening of Sports department. Enrollement of students under COC programme in English. Selection of student Manager & Registration of teacher under DLLE.

Third Week	Guest lecture arrangement for S.Y.B.Sc students. Preparation of University Youth Festival. Participation in Avishkar programme.
Fourth Week	Requirement submission for Science faculty. Guest lecture arrangement under commerce faculty.
<b>August 2014</b>	
<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Group Discussion of Economics department. Guest lecture TYBA & TYBSc students. Field visit for advance certificate course (RD) Inauguration of Wangmay Mandal. Intra collegiate debate competition
Second Week	First Unit test to be held for Sem-I/III/V. Celebration of Independence day. Proposal to be sent to Major research Project to BCUD. Guest lecture on RD.
Third Week	Meeting of faculty. Practice for inter college sport competition. Selection for leadership RD Utkarsh – NSS. Group Discussion Marathi department.
Fourth Week	Tree plantation and garden cleaning. Meeting of Science faculty. Submission of Continuation and Affiliation to University. Submission of Workload of the college to Joint Director office.
<b>September 2014</b>	
<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Teachers Day Celebration by students & faculty. Allocation of Tutorials/assignment to students. Guest lecture on COC (RD). Seminars to be held by Economics & Commerce department.
Second Week	Paper reading competition by English department. Inter collegiate competition participation in sports events. Participation in Inter collegiate cultural competition. Excursion study tour by Botany/Zoology Dept. Field co-ordination visit by DLLE.
Fourth Week	NSS day celebration Preparation of half yearly Report NSS. Planning of special camp site Field visit for community level activity

Filling up Examination forms

**October 2014**

<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Conduction of Sem-I/III/V University Examination. Gandhi Jayanti programme organization. Question paper setting Practical Examination conduction FY/SYBSc.
Second Week	Assessment of Practical/ answer sheet. NAAC/IQAC meeting. Preparation of result.
Third Week	College cleaning.
Fourth Week	Diwali Vacation. University V/VI Sem examination for TYBA/BCom.

**November 2014**

<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Diwali Vacation. University Sem V/VI examination. College Re-open 03 Nov. 2014. Assessment/Moderation work & result. Opening meeting of teaching & non-teaching.
Second Week	Teaching plan preparation. Departmental meetings. Workshop to be held on paper-writing. Guest lecture for TY classes.
Third Week	In-door game practice. Submission of requirement for science faculty. Staff meeting. Anti poverty Day.
Fourth Week	NSS activities. Remedial classes.

**December 2014**

<b>Day &amp; Date</b>	<b>Particulars</b>
-----------------------	--------------------

First Week	Field visit of Economics dept. Aids awareness week. Preparation of projects for RD dept. International volunteers Day Rural Development Camp Visit to self help Group. NSS camp to be held at adopted visit.
Second Week	Industrial visit-wadi project. Quiz/poster competition. Sports week celebration.
Third Week	Cultural week celebration. Annual college gathering & prize distribution function.
Fourth Week	Christmas Vacation.

### *January 2015*

<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	Preparing & submission NSS/RD camp reports. Workshop on Non verbal communication. Educational tour of Marathi Department. Presentation & oral-TYBCom Students.
Second Week	Workshop arrangement on COC-RD department. Field visit Eco-6 students. College level second training (Life Long). College Industrial study Tour.
Third Week	Industrial visit of Commerce department. Guest lecture-Economics. National Youth week celebration. Republic Day celebration. Study Tour Marathi. National youth Day celebration Declaration of Result.
Fourth Week	NSS Shramsanskar. Submission Audited report. Uddan college level festival. Regular Practical conduction.

### *February 2015*

<b>Day &amp; Date</b>	<b>Particulars</b>
-----------------------	--------------------

First Week	Preparation of project work Economics & RD dept. Socio-Economic survey by economics dept. Guest lecture - RD Commerce week celebration. Faculty Meeting held by IQAC.
Second Week	Project submission. Internal examination conduction Sem-II/IV/VI. Industrial Visit-Commerce Dept. Practical for FY/SYBSc. classes.
Third Week	Workshop on How to write good answer by English dept. Visit to Irrigation Project. Question paper setting Evaluation of the project report. Principal & HOD meeting.
Fourth Week	Review of Academic /NSS activities Setting question Papers. National Science day celebration.

### *March 2015*

<b>Day &amp; Date</b>	<b>Particulars</b>
First Week	LMC Meeting. Marathi Day celebration. Submission of camp details Examination dept meeting.
Second Week	University Semester Practical Exam conduction. International Womens day
Third Week	University Exam. TYBA/Com.- Additional Exam. World Consumer Right Day. Exam COC-RD dept. Preparation of academic yearly report. Paper/Project/Internal Examination assessment.
Fourth Week	College magazine "Utkarsh"- Editorial Board meeting. CAP programme. Submission of Accounts Regular & special camp. Reviving year UGC network centre. USE & Development activities.

### *April -2014*

<b>Day &amp; Date</b>	<b>Particulars</b>
-----------------------	--------------------

First Week	TYBA/BCom Annual Exam- As per University Schedule World Health day CAP Programme.
Second Week	CAP programme. Dr. Babasaheb Ambedkar Jayanti programme. Preparing College level report.
Third Week	Moderation work. World Earth Day celebration.
Fourth Week	Result Declaration. Meeting for discussion of result. Last working Day meeting.



Dr. Shrinivas V. Joshi

**Principal**  
Gokhale Education Society's  
Arts, Commerce & Science College  
JAWHAR (Dist. Palghar)-401 003



## Annexure- II

### **Best Practices :**

#### **Title of the Practice-I : Remedial Coaching**

#### **Goal**

As the institution has around 97% students from tribal community and from rural area which are socially and economically backward. The aim of this practice is to give additional academic knowledge for difficult subjects to the students. This activity provides an opportunity to the weaker performing students in Arts, Commerce faculties. This is an attempt to equip the students to improve results in annual examinations. Under this activity students are identified on the basis of last year academic performance. The special classes are arranged in afternoon session to encourage the students to reduce the percentage of failures and dropouts. This course is specially designed for slow learners by giving personal coaching they are encouraged. This course is also designed to improve final results of TYBA/BCom University examination. Under this course college staff takes special efforts to increase their academic performance. In addition this, the various practices in this course help to develop the students' confidence and personality to face the obstacles in their future life.

#### **The context**

As the college is located in tribal area the major enrolment of the students is from economically poor families and socially backward classes like SC, ST and OBC. These families are basically deprived of educational surroundings and opportunities. Such deficient students are admitted to remedial coaching classes in different faculties in arts and commerce. After the admission process, the students having poor performance in earlier classes are identified and their respective areas of difficulties are sorted out in the beginning of academic year.

#### **The Practice**

This practice is run under UGC scheme hence institution has formed UGC fund Committee which governs the practices in remedial teaching. This committee initially analyzed last academic year results and sorts out difficult subjects. The beneficiaries list is prepared on the basis of difficult subjects. After completion of admission process the list of students is handed over to subject teachers for initiating remedial classes. The students are enrolled for various subjects like Accountancy, Mathematics, Economics, English & Business Communication. A separate time-table is prepared as per the availability of the classrooms and the students. 20 periods of 2 hours are allotted to faculty for the academic year if required additional periods are also conducted by concerned subject teachers. In remedial teaching the teachers use various teaching methods

like lecture, demonstration, debate and group discussion. The teachers encourage the students for positive learning.

### **Evidence of Success**

During last four years, it was observed that the results of University examination has been improved. This course has provided the opportunity to the students for getting the subject matter in its simplest form. The confidence of the students has been increased & their confidence level has been increased which has been replicated in further results. This activity has helped to improve the overall result of difficult subjects. The visual impact is seen in the confidence and the personality of the students. The behavioural change is also noticed in the rural and socially deprived students. There are a good number of students enrolled for remedial coaching classes during the last five academic years.

### **Problems encountered and resources required**

The committee has to face many challenges while initiating this remedial coaching course. The first and foremost problem is about selection of the students with poor academic performance. The committee decided to evaluate the performance of last year students in the difficult subjects. On the basis of report, the students are selected for remedial coaching. The time schedule is one of the major challenge as most students are coming from nearby villages whose ST buses timing for arrival and departure is different. For solving this problem, weekly two days schedule is planed for the each subjects sometimes lectures are conducted on holidays. It is also difficult to complete syllabus in limited period which has been allotted by committee. To complete the syllabus extra efforts have been taken by teachers and also sometimes use of ICT tools, new teaching methods & techniques. The college arranged necessary infrastructure and furniture facility for remedial classes. The economical resource is generated through UGC funding and utilized for purchasing books and allotment of remuneration for the staff. The remedial coaching is given free of cost to students.

### Annexure- III

#### **Best Practice-II**

##### **2. Title of the Practice-II : Practices for Social Reforms in Tribal & Rural area**

#### **Goal:**

The Vision of our Society and college is “To bring about change in the life of the tribals and the downtrodden through value-based and skill-oriented education”. Hence our society has started senior college in tribal area in the area 1983. From beginning of the establishment the college has involved in social activity continuously. Our college believes in transform the life of the under privileged, the rural and adivasi students through quality higher education and mould them into responsible citizens. The objectives of this practice are –

- To play the lead role in the intellectual and cultural life of Jawhar.
- To achieve social transformation by providing infrastructural facility.
- To aim at multi-dimensional personality development through extracurricular and co-curricular activities.
- To provide a platform to the students for self-realization through a variety of add-on programmes.

This helps to achieve a hybrid social-academic approach among students to bring social change in Tribal & Rural area. This helps students to change attitude for giving valuable contribution to society for national development.

#### **Context:**

This practice is aimed at conducting various activities for Social reforms in rural and tribal areas. The entire curricular & co-curricular activities conducted by the college contribute towards the uplifting the change in the life of the tribals and the downtrodden & to bring them in main stream of cultured society.

#### **The Practice**

The college has strong NSS unit having 300 volunteers and 3 program officers by which we followed this practices very strongly, such practices conducted by college for Social Reforms in Tribal & Rural area. Important practices are under-

- **Celebrated Sadbhavana Week :**

The college celebrated Sadbhavana Week every year to create awareness among the society to maintain the social balance & culture in various community, cast & religions. Under this

activity NSS unit of the college conducts various competitions, like Essay, Elocution Poster competition etc.

- **Cleaning Drive :**

Every year, on the occasion of 2 Oct. Birthday celebration of Mahatma Gandhi the college arrange clean drive programme in college campus and nearby areas to avoid the health problems of the society.

- **Workshops on ‘How to be a Smart Investor’:**

Every year, college organized a workshop on ‘How to be a Smart Investor’ in collaboration with Bombay Stock Exchange, Consumer Forum of India and NSS Cell university of Mumbai to create awareness among the tribal students and society for uplifting their economical condition through better investment schemes of government & private agencies.

- **Blood donation camp :**

Every year, college organized Blood donation camp in collaboration with cottage hospital Jawhar for solving blood shortage problems in case of emergency in rural hospitals. Under this activity our college students and staff donates blood more 60 bottles during each camp.

- **Adoptation of village for social reform :**

College NSS unit adopts under developed village for five year for social reform through various activities. During the last five years college has adopted Walwanda village for social reform. During camp period college arranges lectures of eminent personality on Challenges before youths, RTI, Positive thinking, Youth role in rural development, organic farming, AIDS awareness program, Environmental Awareness, Communication skill etc. Along with this students carry out field activities such as- Geographical survey, Construction of Vanrai bandhara, energy conservation program, plantation, construction of roads, pits for construction of toilets, health check-up of peoples in adopted village and other activates for social reforms.

- **Disaster Management Programme :**

NSS volunteers and program officers participated in Disaster Management Programme organized by various agencies. This activity helps to rural peoples in case of disaster moment happens in this hilly & tribal area.

- **Save Girl Child :**

College conducts this activity as a major social issue for increase percentage of girls in rural area. From many of the years due lack of education & superstition the percentage of girls has been reduced from many years hence importance is given to this activity as it is one of the major social issue presently.

**Evidence of success:**

- The activities carried out under this practice helped the college to develop social life of rural & tribal peoples in this area in many ways.
- Health care camps provided true picture of tribal people's health and they have become conscious about their health.
- Through these activities the people involved, get aware of village life, culture, problems faced by villagers and also try to find the measures for the same.
- Due to this activity the life culture as well as standard of living of tribal & rural have been changed up to certain levels in positive way.

**Problems encountered and resources required**

- Co-ordinating with the people of the village and convince them for the said activity is difficult task. This problem is solved by creating awareness among them through cultural activities like street play, one act play, arranging lectures of eminent personality on social issues etc.
- Due to high percentage superstition it is very difficult to convey the message of social reforms. This issue is resolved by creating awareness among the people through various NSS activities.
- For conducting this activity funds are generated through various agency like Mumbai University, State government & private agency.
- Transport resources are very inadequate due to hilly and rural area.

These practices are aimed to sort out various Social issues in this area. These activities conducted by the college contribute towards the uplifting the society.

**Contact Details :**

Name of the Principal	Dr. Shrinivas V. Joshi
Name of the Institute	Gokhale Educations Society's, Arts, Commerce & Science College, Jawhar
District	Palghar
Pin Code	401603
NACC Accredited Status	'B' Grade (Valid upto 3 <sup>rd</sup> Sept. 2015) ISO 9001: 2008 Certified
Office Phone	(02520) 222470 / 222344
Web Site	<a href="http://www.jawharcollege.in">www.jawharcollege.in</a>
Fax No.	(02520) 222344
E-mail	<a href="mailto:principalaccjwr@redffmail.com">principalaccjwr@redffmail.com</a> , <a href="mailto:accollegejawhar@gmail.com">accollegejawhar@gmail.com</a>